

PATHWAY 4

APEC ARCHITECT - INITIAL REGISTRATION APPLICATION FORM 2013

This application form is for APEC Architects from economies with which New Zealand has a bilateral cross border registration arrangement under the APEC Architect framework, which currently covers Japan, Singapore and Chinese Taipei. APEC Architects from these economies are entitled to registration in New Zealand subject to a domain specific assessment to ensure that they have sufficient knowledge of any aspects of the architectural process in New Zealand that are unique to New Zealand.

For registration in New Zealand via Pathway 4 the fee is NZ\$632.50.

Indicate below how you have paid the fee of NZ\$632.50 inc GST:

☐ Credit card (VISA or MasterCard) through www.nzrab.org.nz **or**

☐ Bank electronic fund transfer (Swift Code: **ASBBNZ2A**) or

☐ A NZ\$ cheque is attached made out to the NZRAB.

**COMPLETE THIS FORM, INCLUDE YOUR
PAYMENT AND SEND IT TO:**

**The Executive Officer
NZRAB
PO Box 11106
Wellington, 6142
New Zealand**

Database No.	FOR OFFICE USE	
Title (Mr, Ms etc)		Attach passport sized photo
First Name		
Middle Name(s)		
Last Name		
Known By		

PERSONAL CONTACT DETAILS	
Suite, flat or apartment	
Street Address	
Suburb	
City	
Post Code	
Country	
Email: Preferred	
Phone	
Mobile	

PRACTICE OR COMPANY ADDRESS

PRACTICE OR COMPANY NAME

Suite or unit number

Street address

Suburb

City

Post Code

Country

Phone

Fax

Web Site

Work – direct dial

PRACTICE OR COMPANY POSTAL ADDRESS

PRACTICE OR COMPANY NAME

PO Box

Suburb

City

Postcode

Country

DATE & PLACE OF BIRTH

Date of Birth (day/month/year)

DD/MM/YY

Place of Birth

AUTHORISATION TO PUBLISH CONTACT DETAILS

The law requires that the name, registration number, expiry date and any penalty imposed in the last 3 years must be made available to the public. The NZRAB makes this information available via the New Zealand architects Register at www.architectsnz.co.nz.

If you wish, your practice name, phone number and email address can also be shown. Should you want this tick one of the options.

- ☐ I consent to have additional contact details available to the public via the NZRAB web register; or
- ☐ I consent to have additional contact details available to the public via the NZRAB web register, but not my email address

COMMUNICATIONS

Please indicate the address you would prefer to receive communication from NZRAB. My preferred postal address is: Tick one box only ⇒

- ☐ Personal
- ☐ Practice or company

QUALIFICATIONS			
List all your relevant tertiary qualifications, for example University Degrees, Diplomas and other additional tertiary education.			
Qualification		Qualification	
Institution		Institution	
Country		Country	
Year awarded		Year awarded	
Qualification		Qualification	
Institution		Institution	
Country		Country	
Year awarded		Year awarded	

REGISTRATION CERTIFICATE	
Please attach a certified copy of your current registration certificate, or a letter from the registration authority in your home economy verifying that you have a current registration. <i>(The copy should be certified by the person authorised to sign your statutory declaration).</i>	<input type="checkbox"/> Certificate attached

CV or WORK HISTORY	
Please attach a copy of your current Curriculum Vitae or a work history <i>(The copy should be certified by the person authorised to sign your statutory declaration).</i>	<input type="checkbox"/> CV or work history attached

APEC ARCHTIECT REGISTRATION	
Please attach a certified copy of your APEC Architect certificate from your home economy, or a letter from the registration authority in your home economy verifying that you are an APEC Architect. <i>(The copy should be certified by the person authorised to sign your statutory declaration).</i>	<input type="checkbox"/> Certificate or letter attached

ORIGINAL APEC ARCHITECT APPLICATION	
Please attach a certified copy of your application to become an APEC Architect in your home economy. <i>(The copy should be certified by the person authorised to sign your statutory declaration).</i>	<input type="checkbox"/> Application attached

CONVICTIONS	
Provide details of any convictions by any court in New Zealand or elsewhere for an offence punishable by imprisonment for a term of 6 months or more.	

REFEREES		
Please record the <u>contact details</u> of two independent referees. "Independent" means not a family member. In addition, one referee must not be a business partner or your employer/manager. That apart, you are entitled to nominate whoever you wish.		
Name		
Phone		
Email		
Name		
Phone		
Email		

For statistical purposes

Please tick your ethnicity

- ☐ NZ European
- ☐ Maori
- ☐ Samoan
- ☐ Cook Island Maori
- ☐ Tongan
- ☐ Niuean
- ☐ Chinese
- ☐ Indian
- ☐ Other
- ☐ Decline to answer

DECLARATION

The following declaration must be signed in the presence of a person authorised to witness Statutory Declarations (a Justice of the Peace, Solicitor, Lawyer or other person certified to take statutory declaration).

Applicant

I, (Print Name) _____

do solemnly and sincerely declare that:

- all the information contained in this application and the attachments is correct and true;
- I have met the required level of competency to be registered on the New Zealand Registered Architects Register in accordance with the Registered Architects Act 2005.
- I will adhere to the Registered Architects Rules 2006; including the Code of Minimum Standards of Ethical Conduct for Registered Architects (attached)
- I make this solemn declaration conscientiously believing the same to be true, and by virtue of the Oaths and Declarations Act 1957

Signature of Applicant _____

Date _____

Authorised witness

Declared at (City) _____

This _____ day of _____ 20.....

before me _____

(Justice of the Peace/ Solicitor/ Lawyer or other person authorised to take a statutory declaration)

Signature _____

Full Name (please print) _____

FOR FURTHER INFORMATION VISIT WWW.NZRAB.ORG.NZ, E-MAIL INFO@NZRAB.ORG.NZ, PHONE +64 4 471 1336

Standards related to the public

46. Not misrepresent himself or herself

A registered architect must not represent or promote himself or herself, his or her business, or his or her professional services in a false, fraudulent, misleading, or deceptive manner.

47. Uphold the law

A registered architect must abide by the professional codes of ethics and conduct and laws in force in the countries and jurisdictions in which he or she provides professional services.

Standards related to client

48. Exercise unprejudiced and unbiased judgement

A registered architect must exercise unprejudiced and unbiased judgement.

49. Care and diligence

A registered architect must perform his or her professional work with due care and diligence.

50. Terms of appointment

A registered architect must not undertake professional work unless the registered architect and the client have agreed the terms of the appointment, which may include but need not be limited to:

- (a) scope of work:
- (b) allocation of responsibilities
- (c) any limitation of responsibilities
- (d) fee, or method of calculating it, and terms of trade
- (e) any provision for termination
- (f) provision for professional indemnity insurance

51. Remuneration and inducements

A registered architect must:

- (a) be remunerated solely by the fees and benefits specified in the appointment or employment agreement; and
- (b) not offer any inducements to procure an appointment.

52. Confidentiality of client's affairs

- (1) A registered architect must observe the confidentiality of the client's affairs and must not disclose confidential information without the prior consent of the client.
- (2) Subclause (1) does not apply if the registered architect is required by law to disclose that information.

53. Conflict of interest

A registered architect must disclose to clients, owners, or contractors significant circumstances known to the registered architect that could be construed as creating a conflict of interest. The registered architect must ensure that the conflict does not interfere with the registered architect's duty to render unprejudiced and unbiased judgement.

Standards related to profession

54. Act with honesty and fairness

A registered architect must pursue his or her professional activities with honesty and fairness.

Standards related to other registered architects

55. Acknowledge colleagues' contributions

A registered architect must:

- (a) build his or her professional reputation on the merits of his or her own performance; and
- (b) not claim as his or her own the intellectual property and ideas of other registered architects.

56. Not maliciously or unfairly criticise

A registered architect must not maliciously or unfairly criticise or attempt to discredit another registered architect's work.

57. Conflicts of professional appointment

A registered architect must, on being approached to undertake professional work for which he or she knows, or by reasonable inquiry ascertains, that another registered architect has a current appointment with the same client, notify the other registered architect.

58. Giving an opinion on the work of another registered architect

A registered architect must, when appointed to give an opinion on the work of another registered architect, notify the other registered architect unless the appointed registered architect is aware of any current or pending litigation concerning the work that is the subject of the opinion.